



**HAMILTON SQUARE**  
**KEY RETURN**

Tenant Name: \_\_\_\_\_  
Suite: \_\_\_\_\_

Date: \_\_\_\_\_

Please indicate the number of keys to be returned.

- Main Suite entrance door: \_\_\_\_\_
- Back door (keyed same as main door? Yes No ) \_\_\_\_\_
- Restroom – women \_\_\_\_\_
- Restroom – men \_\_\_\_\_
- Postal Keys \_\_\_\_\_
- Itemized rooms by architectural number
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
- Other \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date